

Notes and Rests

	Double Whole Note/Rest	SHIFT + W
	Whole Note/Rest	W
	Half Note/Rest	H
	Quarter Note/Rest	Q
	8th Note/Rest	E
	16th Note/Rest	S
	32nd Note/Rest	T
	64th Note/Rest	K
	128th Note/Rest	L
	Dotted Note/Rest	D
	Alternate Notehead	SHIFT + D
	Slash note	SHIFT + H

Dynamics

<i>mp - ppppp</i>	Piano Dynamics	p
<i>mf - fffff</i>	Forte Dynamics	f
	Crescendo	comma
	Decrescendo	period
cres.	Crescendo Abbreviation	SHIFT + comma
dim.	Diminuendo Abbreviation	SHIFT + period

Score Setup

	Bar Lines	I
	Key Signature	SHIFT + K
	Time Signature	SHIFT + M
	Clefs	C

Score Markings

	Tempo Marking (metronome mark)	SHIFT + =
<i>accel. rit.</i>	Tempo Change Abbreviations	A
	Navigation Marks	7
	Repeat Bar Lines	;
	1st / 2nd Endings	SHIFT + ;
	Rehearsal Mark	SHIFT + R
	Instrument Change	SHIFT + I
<i>RN C RC</i>	NTempo Markings	SHIFT + N
<i>L1</i>	Add Lyric	SHIFT + L
	Breath Mark	'

Edit Notes

	Tie tool	SHIFT + T
	Slur tool	SHIFT + S
	Beam tool	SHIFT + B
	Grace Note	G
<i>8va 8vb 15va 15vb</i>	Octave Trans.	SHIFT + 8
	Fermata	9
<i>tr</i>	Trills	SHIFT + ~
	Arpeggio	SHIFT + A
	Tremolo	/
	Up/Down Bow	Y
	Pedal Marks	8
	Harmonics/Flageolet	O
<i>arco pizz.</i>	Pizzicato Marks	SHIFT + Z
<i>Bbmaj7</i>	Chord Symbol	SHIFT + O

Accidentals

	Flat	2
	Sharp	3
	Natural	4
<i>For quarter-tones, add SHIFT to above</i>		
	Cautionary Accidentals	0 (ZERO)

Articulations

<i>sfz</i>	Letter Articulations	Z
	Symbol Articulations	X
<i>ten.</i>	Tenuto	-
	Staccato	1
	Marcato	6

Playback

Enable/Disable NTempo Mode	SHIFT + CTRL + P
Play all instruments from present spot	(Mac:) ⌘ + Click (PC:) CTRL + R + Right Click
Play one instrument from present spot	(Mac:) SHIFT + ⌘ + Click (PC:) SHIFT + CTRL + R + Right Click
Pause playback	SPACEBAR
Play after a pause	CTRL + SPACEBAR
End playback	ESC

Navigate

Go To dialog box	CTRL + G
Score Setup	(Mac:) ⌘ + N (PC:) CTRL + N
Mixer	CTRL + M
Help System	(Mac:) ⌘ + ? (PC:) F1